



LifeSpan

Day Care You Can Trust For Children.

Quakertown Community School District

Before and After School Care

Enrollment Package

**2019-2020
School Year**

Robyn Jardine, Director
215-896-9917 Rjardine@lq.org

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LifeSpan

Day Care You Can Trust For Children.

Dear LifeSpan Families,

Please let me introduce myself and thank you for choosing LifeSpan for your before/after school needs. My name is Robyn Jardine and I am the Director of the School Age and Summer Camp programs at LifeSpan serving the Quakertown Community School District.

Since 1987, LifeSpan has been providing before and after school care for the Quakertown School District. In addition to these programs, we host a full day summer camp located at the Quakertown Senior Highschool. We proudly provide care for approximately 200 children from Quakertown and the surrounding communities.

LifeSpan provides a reliable service for working parents while giving you peace of mind knowing your children are being well cared for in a safe environment. Before and After School Programs have become an extension of the home. LifeSpan takes pride in our caring staff who provide guidance, assist with school work, and provide supervised extra learning opportunities for peer interaction and socialization. All staff complete comprehensive backgrounds checks and many are certified teachers.

With our programs being located within the school buildings, this serves nicely to collaborate academic programming with the school district and can reach more children in need of academic support.

LifeSpan's programs are licensed by the Department of Human Services and follow their guidelines for program operation. Our programs participate in Pennsylvania's Keystone STARS quality initiative with all programs rating a STAR 3 quality rating. We strive to continually improve our programs through this voluntary program.

LifeSpan's Program Activities include the following:

- ❖ Collaborative academic programs with the school district
- ❖ Homework supervision
- ❖ Curriculum based activities
- ❖ Organized Games/Active Play
- ❖ Creative Arts/Dramatic Play
- ❖ STEM activities (Science, Technology, Engineering and Math)
- ❖ Breakfast and Snacks
- ❖ Monthly activity calendars and Special Events

Hours of Operation

On regularly scheduled school days the program opens at 6:30 am and runs until the school bell rings. LifeSpan staff will be on site from the time school closes approximately 3:30 p.m. until 6:00 p.m.

- ❖ Delayed openings—8:30 a.m. and remain until the beginning of school day.
- ❖ Early dismissal--will run from dismissal until 6:00 pm.
- ❖ In-service/snow days--LifeSpan provides full day care at Quakertown Elementary, 123 West 7th Street Quakertown PA 18951, from 6:30 am until 6:00 pm for registered children. This includes middle school children on these days if they are registered as a “Drop-In”.

*When the school district offices closes due to severe weather or snow **and** the district offices are closed, snow day care will be held at our main center located at 2460 John Fries Highway Quakertown PA 18951.*

LifeSpan takes pride in our reputable history of exceptional service to families. We look forward to a stimulating 2019/2020 school year and learning more about your family.

Sincerely,

Robyn Jardine
Director of School Age and Summer Camp
LifeSpan
2460 John Fries Highway Quakertown, PA 18951
267-424-2024 (office)
215-896-9917 (cell)
215-538-9435 (fax)
rjardine@lq.org
www.lifespanchildcare.org



LifeSpan

Day Care You Can Trust For Children.

Dear LifeSpan Parents,

This letter is to assure you of our concern for the safety and welfare of children attending LifeSpan. Our Emergency Plan, which is located at each facility, provides for complete response to all types of emergencies. Depending on the circumstance of the emergency, we will use one of the following protective actions:

- Immediate evacuation: students are evacuated to a safe area on the grounds of the facility in the event of a fire, etc.
- In-place sheltering: sudden occurrences, such as weather or hazardous materials related incidents, may dictate that taking cover inside the building is the best immediate response.
- Evacuation: total evacuation of the facility may become necessary if there is a danger in the area. If requested by local authorities, children will be taken to a relocation facility as follows.

LifeSpan Day Care – Quakertown
 LifeSpan Day Care - Allentown
 LifeSpan Day Care – East Greenville
 Quakertown Elementary
 Trumbauersville Elementary
 Richland Elementary
 Pfaff Elementary
 Tohickon Elementary

LifeQuest Nursing Center
 Mosser Nursing Center
 LifeSpan Day Care - Quakertown
 LifeSpan Day Care - Quakertown
 LifeSpan Day Care - Quakertown
 LifeSpan Day Care - Quakertown
 LifeSpan Day Care - Quakertown
 LifeSpan Day Care – Quakertown

- Modified Operation - may include cancellation, postponement or rescheduling of normal activities. These actions are normally taken in case of a winter storm or building problems that make it unsafe for children, but may be necessary in a variety of situations.

Please listen to Channel 69 Storm Center for announcements relaying any of the emergency actions listed above.

We will rely on the telephone as the primary means of notification and communication. Calls can be made to LifeSpan cell phones concerning emergency status using the following numbers:

LifeSpan Day Care – Quakertown	215-499-2672
LifeSpan Day Care - Allentown	267-733-3419
LifeSpan Day Care – E. Greenville	610-216-7170
Quakertown Elementary	215-896-9917
Trumbauersville Elementary	215-896-9918
Richland Elementary	215-896-3072
Pfaff Elementary	267-374-3324
Neidig Elementary	215-852-0176

The form designating persons to pick up your child is included with this letter for you to complete and have returned to the day care facility as soon as possible. This form will be used every time your child is released. Please ensure that only those persons you list on the form attempt to pick up your child. Please feel free to contact the facility director with any questions or concerns.

LifeSpan Day Care

Addresses for evacuation sites:

LifeQuest Nursing Center
2459 John Fries Highway
Quakertown, PA 18951

Mosser Nursing Center
1175 Mosser Road
Trexlerstown, PA 18087

LifeSpan Day Center – Quakertown
2460 John Fries Highway
Quakertown, PA 18951



LifeSpan

Day Care You Can Trust For Children.

Enrollment Application

Date: _____ Child's Birth Date: _____

Child's Name: _____

Parents/Guardians: _____

Mailing Address: _____

Home Number: _____ Cell Number: _____

Work Number: _____ *Email: _____

Facility: Cedar Pointe East Greenville Quakertown

Child's Schedule for Care: Full Time (5 days) Part Time (2-4 days)
Drop In (1 day/as needed)

Days Child will be Attending: Monday Tuesday Wednesday
Thursday Friday

School Age Program Only

Grade: _____

Program Interest: Before School After School
Before & After School Holiday/Non-Instructional Days

Location: Cedar Pointe LifeSpan Center East Greenville LifeSpan Center

Quakertown LifeSpan Center:
Pfaff Quakertown Richland
Tohickon* Trumbauersville* Other: _____

**Tohickon PM care provided at Quakertown Elementary School, Trumbauersville PM care provided at Quakertown Elementary school. Transportation provided at no additional cost.*

Where did you hear about us?

Were you referred by someone? _____ If so, by whom? _____

Office Use Only: Deposit _____ Amount _____
Anticipated Start Date _____ Class _____
Form Reviewed & Entered by _____

LIFESPAN SCHOOL AGE RATES - Quakertown

2460 John Fries Highway
 Quakertown, PA 18951
 215-536-4417

EFFECTIVE JULY 1, 2019

ENRICHMENT	Full Time	(4 or more days)	\$ 195.00	Week
(Before & After School)	Part Time	(2 or 3 days)	\$ 47.00	Day
Bus & Lunch Included				

BEFORE & AFTER	Before	6:30 a.m. to 9:00 a.m.	\$ 18.00	Day
SCHOOL CARE	After	3:30 p.m. to 6:00 p.m.	\$ 18.00	Day
	Before & After		\$ 27.00	Day
	Drop In	(in addition to daily rate)	\$ 4.00	
	Early Dismissal	(after 12:01 in addition to daily rate)	\$ 5.00	
	Holidays/In-Service	(held at Quakertown Elementary)	\$ 39.00	Day

Annual Registration Fees:

\$50.00 for 1 child
 \$75.00 for 2 children
 \$100.00 for 3 or more children

Late Fees: \$1.00 per minute after 6:00 p.m.

Services are located in the designated areas in the following schools:

Quakertown Elementary
 123 West Seventh Street
 Quakertown, PA 18951

Trumbauersville Elementary School
 101 Woodview Drive
 Quakertown, PA 18951

Richland Elementary School
 500 Fairview Avenue
 Quakertown, PA 18951

Tohickon Elementary School
 2360 Old Bethlehem Pike
 Quakertown, PA 18951

Pfaff Elementary School
 1600 Sleepy Hollow Road
 Quakertown, PA 18951

**FLEXIBLE SCHEDULES ARE NO LONGER AVAILABLE TO NEW ENROLLEES.
 ONLY CURRENT FLEX FAMILIES CAN BE SCHEDULED FOR FLEX TIME.**

**TRUMBAUERSVILLE STUDENTS WILL BE BUSED TO QUAKERTOWN ELEMENTARY FOR PM CARE
 TOHICKON STUDENTS WILL BE BUSED TO QUAKERTOWN ELEMENTARY FOR PM CARE**

AGREEMENT

5 PA CODE CHAPTERS 3270.123 & .181(c); 3280.123 & .181(c); 3290.123 & .181(c)

NAME OF CHILD		START DATE	
FEE AMOUNT \$	PER DAY	WEEK	PAYMENT TO BE MADE ON MONDAYS WEEKLY MONTHLY
SERVICES TO BE PROVIDED AS PART OF THE DAY CARE FEE (EXAMPLES: TRANSPORTATION, CARE, MEALS, ETC.)			
FULL TIME	PART TIME	DROP IN	ROOM ASSIGNMENT
MONDAY	TUESDAY	WEDNESDAY	THURSDAY FRIDAY
CARE	MEALS	TRANSPORTATION	DIAPERS & WIPES DEVELOPMENTAL ASSESSMENTS GIVEN 2 TIMES A YEAR
DAYCARE	SCHOOL AGE	AM ENRICHMENT	PM ENRICHMENT PKC EXTENDED DAY
CHILD'S ARRIVAL TIME		CHILD'S DEPARTURE TIME	PERSONS DESIGNATED BY PARENTS TO WHOM CHILD MAY BE RELEASED
LATE FEE \$1.00	PER MIN-HR	MINUTE	
EXTRA SERVICES TO BE PROVIDED AT AN ADDITIONAL FEE (IF APPLICABLE)		TUITION RATE	
		APPLE/TITLE XX	
REGISTRATION FEE:		PRE-K COUNTS	
DEPOSIT (Last week of care):		CONTRACTUAL ALLOWANCE	
PROMOTION (Optional):		LQ EMPLOYEE DISCOUNT (FACILITY)	
Payment Method: TE Check Cash Credit Card		TOTAL DUE WEEKLY	

I, the Parent/Guardian;

_____ Received complete written program information at the time of enrollment. (§ 3270.121, 3280.121, 3290.121)

_____ Agree to update the emergency contact/parental consent form information whenever changes occur or every 6 months at a minimum. (§ 3270.124, 3280.124, 3290.124)

_____ Received a copy of the Parent Handbook.

Signature – Operator

Date

Signature – Parent or Guardian

Date

DATE OF CHILD'S ADMISSION	PERIODIC REVIEW	
DATE OF WITHDRAWAL	SIGNATURE – PARENT OR GUARDIAN	DATE

EMERGENCY CONTACT/ PARENTAL CONSENT FORM

55 PA CODE CHAPTERS 3270.124(a)(b), 3270.181 & 182; 3280.124(a)(b), 3280.181 & 182; 3290.124 (a)(b), 3290.181 & 182

CHILD'S NAME		BIRTHDATE
ADDRESS		
MOTHER'S NAME/ LEGAL GUARDIAN		HOME NUMBER
ADDRESS		CELL NUMBER
BUSINESS NAME	EMAIL ADDRESS	WORK NUMBER
FATHER'S NAME/ LEGAL GUARDIAN		HOME NUMBER
ADDRESS		CELL NUMBER
BUSINESS NAME	EMAIL ADDRESS	WORK NUMBER
EMERGENCY CONTACT PERSON(S)		PHONE NUMBER WHEN CHILD IS IN CARE
1		
2		
3		
PERSON(S) TO WHOM CHILD MAY BE RELEASED	ADDRESS	PHONE NUMBER
1		
2		
3		
NAME OF CHILD'S PHYSICIAN/ MEDICAL CARE PROVIDER		PHONE NUMBER
PROVIDER ADDRESS		
SPECIAL DISABILITIES (IF ANY)	ALLERGIES (INCLUDING MEDICATION REACTIONS)	
MEDICAL/ DIETARY INFO NECESSARY IN EMERGENCY SITUATION	MEDICATIONS/SPECIAL CONDITIONS	
ADDITIONAL INFORMATION ON SPECIAL NEEDS OF CHILD		
HEALTH INSURANCE COVERAGE FOR CHILD or MEDICAL ASSISTANCE BENEFITS		POLICY NUMBER (REQUIRED)
PARENT SIGNATURE IS REQUIRED FOR EACH ITEM BELOW TO INDICATE PARENTAL CONSENT		
OBTAINING EMERGENCY MEDICAL CARE	ADMIN. OF MINOR FIRST AID PROCEDURES	
WALKS AND TRIPS	SWIMMING	
TRANSPORTATION BY FACILITY	WADING	

SIGNATURE OF PARENT OF GUARDIAN

DATE

SIGNATURE OF PARENT OF GUARDIAN

DATE

Allergy Posting

Dear Parents,

In order to post medical/allergy information about children, staff must obtain written permission from the parent.

Please sign this form stating that LifeSpan has permission to post your child's name on our medical/allergy posting.

Thank you, LifeSpan

Child's Name: _____

Allergy/ Medical Condition: _____

Parent/ Guardian Signature: _____

Date: _____



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Remind App Release Form

Dear Parents,

LifeSpan School Age Programs use an App called Remind to communicate with families via email and text. Through this App, we are able to share reminders, photos, daily information, and much more. Once the school year starts, simply download the App and you will get an invitation to join the class. Participation in Remind is optional, and we need permission to add your phone number to the App. If you wish to participate in Remind, please complete the following information for each phone number you want to add to the account.

Thank you

Child's Name: _____

Parent Name: _____ Parent Cell: _____

Parent Name: _____ Parent Cell: _____

Parent Name: _____ Parent Cell: _____

Parent Name: _____ Parent Cell: _____

Parent Signature

Date

CHILD HEALTH REPORT

(55 PA CODE §§3270.131, 3280.131 AND 3290.131)

Parent/Provider fill in this part.

CHILD'S NAME: (LAST)	(FIRST)	PARENT/GUARDIAN:
DATE OF BIRTH:	HOME PHONE:	ADDRESS:
CHILD CARE FACILITY NAME:		WORK PHONE:
FACILITY PHONE:	COUNTY:	
<input type="checkbox"/> I authorize the child care staff and my child's health professional to communicate directly if needed to clarify information on this form about my child.		
PARENT'S SIGNATURE:		

DO NOT OMIT ANY INFORMATION
 This form may be updated by a health professional. Initial and date any new data. The child care facility needs a copy of the form.

HEALTH HISTORY AND MEDICAL INFORMATION PERTINENT TO ROUTINE CHILD CARE AND DIAGNOSIS/TREATMENT IN EMERGENCY (DESCRIBE, IF ANY):
 NONE

DESCRIBE ALL MEDICATION AND ANY SPECIAL DIET THE CHILD RECEIVES AND THE REASON FOR MEDICATION AND SPECIAL DIET. ALL MEDICATIONS A CHILD RECEIVES SHOULD BE DOCUMENTED IN THE EVENT THE CHILD REQUIRES EMERGENCY MEDICAL CARE. ATTACH ADDITIONAL SHEETS IF NECESSARY.
 NONE

CHILD'S ALLERGIES (DESCRIBE, IF ANY):
 NONE

LIST ANY HEALTH PROBLEMS OR SPECIAL NEEDS AND RECOMMENDED TREATMENT/SERVICES. ATTACH ADDITIONAL SHEETS IF NECESSARY TO DESCRIBE THE PLAN FOR CARE THAT SHOULD BE FOLLOWED FOR THE CHILD, INCLUDING INDICATION OF SPECIAL TRAINING REQUIRED FOR STAFF, EQUIPMENT AND PROVISION FOR EMERGENCIES.
 NONE

IN YOUR ASSESSMENT, IS THE CHILD ABLE TO PARTICIPATE IN CHILD CARE AND DOES THE CHILD APPEAR TO BE FREE FROM CONTAGIOUS OR COMMUNICABLE DISEASES?
 YES NO IF NO, PLEASE EXPLAIN YOUR ANSWER:

HAS THE CHILD RECEIVED ALL AGE APPROPRIATE SCREENINGS LISTED IN THE ROUTINE PREVENTIVE HEALTH CARE SERVICES CURRENTLY RECOMMENDED BY THE AMERICAN ACADEMY OF PEDIATRICS? (SEE SCHEDULE AT WWW.AAP.ORG)
 YES NO

NOTE BELOW IF THE RESULTS OF VISION, HEARING OR LEAD SCREENINGS WERE ABNORMAL. IF THE SCREENING WAS ABNORMAL, PROVIDE THE DATE THE SCREENING WAS COMPLETED AND INFORMATION ABOUT REFERRALS, IMPLICATIONS OR ACTIONS RECOMMENDED FOR THE CHILD CARE FACILITY.

VISION (subjective until age 3)	
HEARING (subjective until age 4)	
LEAD	

RECORD DATES OF IMMUNIZATIONS BELOW OR ATTACH A PHOTOCOPY OF THE CHILD'S IMMUNIZATION RECORD

IMMUNIZATIONS	DATE	DATE	DATE	DATE	DATE	COMMENTS
HEP-B						
ROTAVIRUS						
DTAP/DTP/TD						
HIB						
PNEUMOCOCCAL						
POLIO						
INFLUENZA						
MMR						
VARICELLA						
HEP-A						
MENINGOCOCCAL						
OTHER						

MEDICAL CARE PROVIDER:	SIGNATURE OF PHYSICIAN, CRNP OR PHYSICIAN'S ASSISTANT
ADDRESS:	TITLE:
PHONE:	LICENSE NUMBER: DATE FORM SIGNED:

Parents may write immunization dates; health professional should verify and complete all data.



Automated Payment Processing
Safe - Convenient - Easy

We are excited to offer the safety, convenience and ease of Tuition Express—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD

I (we) hereby authorize (business name) _____ to initiate credit card charges to the below-referenced credit card account (Section A) OR, initiate debit entries to my (our) checking or savings account, indicated below (Section B). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

COMPLETE ONE SECTION ONLY

SECTION A (Credit Card)

Form fields for Section A: Cardholder Name, Phone #, Cardholder Address, City, State, Zip, Account Number, Expiration Date, Cardholder Signature, Date.

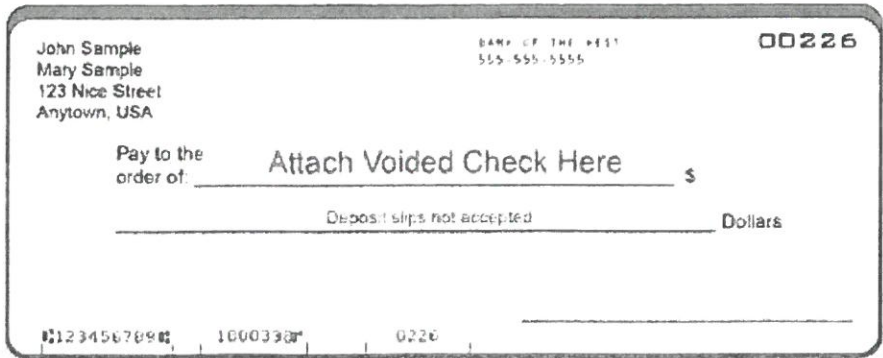
SECTION B (Bank Account)

Form fields for Section B: Your Name, Phone #, Address, City, State, Zip, Bank or Credit Union Name, Bank or Credit Union Address, City, State, Zip, Routing Transit Number, Account Number, Checking, Savings.

Authorized Signature, Date

For Official Use Only

Form fields for official use: Date Received, Employee Signature.





LifeSpan

Day Care You Can Trust For Children.

I have received, read and understand the billing policies and procedures as outlined in the attached document for my family's participation in LifeSpan programs.

Family Name _____

Signature _____ Date _____

Please provide an updated email address for program communications, newsletters and notifications and special announcements.

Email: _____

Email: _____

Please return to the front office upon enrollment.



LifeSpan

Day Care You Can Trust For Children.

“GETTING TO KNOW YOU”

We are asking that parents and children involved in our programs participate in a brief survey and questionnaire that will help us create a better understanding of your child, your family and your expectations of our program. We respect and understand your right to privacy and the purpose of this survey is to ensure that your children are receiving the best care possible for each individual child. Please answer the questions honestly and know that your responses will only be reviewed by the director and staff directly involved with the care of your child. Please feel free to contact us to discuss any information you may not be comfortable answering on the survey. If you would prefer to discuss the survey in person with the director and staff, an appointment can be arranged at your convenience.

The first section is general information about your family and life at home. The second section is for you to do with your child. This section will allow us to better understand your child's likes and dislikes which will aid us in designing a program better suited to the preferences of the children within the group. The third section pertains to your child's educational experiences, possible limitations, health and safety issues and general well being. The information you provide here will aid us in providing the most effective environment, learning experiences and appropriate atmosphere for your child to spend their out of school time.

We thank you in advance for your cooperation and the time dedicated to completing the survey. Please return to the office upon completion.

Thank you.

LifeSpan Staff



Getting to know you-Kindergarten/School-age

Child's Name _____ Date _____

Section 1 - Family Information

Tell us about your family: Does your child have siblings? Are there nicknames that your child uses to refer to his/her self or other family members?

Section 2 - What makes your child happy? Does your child have a particular hobby, collection, or interest that we could tie into our learning to help your child make meaningful connections and share his/her experiences?

Section 3 - Goals for the school year (social, emotional, cognitive) Are there specific areas that you would like to see us strengthen throughout the school year?

Is there an academic area that you feel your child enjoys that you'd like to see us continue to elaborate on this year?

How does your child get along with others? Is he/she shy? Outgoing? A team player? A Leader?

Is your child exceptional in any way?

Section 4: Parent Involvement

Does your schedule allow you to read to the class, speak about your favorite hobby, or help organize parties or class events?

Would you like to schedule a "Getting to Know You" meeting with the Director to discuss your child's needs further?

yes not at this time



LifeSpan

Day Care You Can Trust For Children.

Homework Contract

LifeSpan School Age Programs offers and encourages children to do homework while attending the after school program. Homework help is available daily. Parents are still responsible to check their child's homework to ensure all assignments have been completed properly. Please note below your preferences in regards to homework for your child.

Child's Name _____

- Should complete all assignments
- Should attempt to complete assignments
- Should save homework for home
- OTHER (please specify your preference)

Parent Signature

Date

QUAKERTOWN COMMUNITY SCHOOL DISTRICT

NOTIFICATION OF ADULT SUPERVISION

This form must be completed by anyone using a day care or babysitter.

This request is to have my son/daughter assigned to adult supervision.

Student(s) Name(s) _____

Grade/School _____ / _____

Parent/Guardian Name _____

Address _____

Home Phone _____ Work Phone _____ Cell Phone _____

I understand that it may change my son/daughter's regular bus assignment. If this involves a bus change, I understand also that this request shall be granted and shall continue in effect **only while space is available on the bus.**

I also understand that this request must apply to every school day.

I also understand that a NEW form MUST be completed each school year.

Date of Request _____ Parent/Guardian Signature _____

Return Form to SCHOOL Office

I assume full responsibility for any problems that may result from this change. I will notify the school immediately if this arrangement changes in any way for my child.

Name of Adult Supervisor/Day Care _____

Address _____ Starting Date _____

Phone _____ Ending Date _____

Check One: _____ Before School Only
_____ After School Only
_____ Both Before and After School

REQUEST FOR CHANGE IN TRANSPORATATION

Travel From/To Home: Walker Bus Rider Bus Stop _____

Travel From/To Daycare: Walker Bus Rider Bus Stop _____

Approved _____ Denied _____ Date _____

Copies sent to:

Comments _____

_____ Bus Company
_____ Day Care
_____ School Office



LifeSpan

Day Care You Can Trust For Children.

Photo Permission Form LifeSpan Release

Of consideration of my engagement as a model, and for other good and valuable consideration herein acknowledged as received, I hereby grant to LifeQuest, his/her heirs legal representatives and assigns, those for whom Photographer is acting, and those acting with his authority, and permission the irrevocable and unrestricted right and permission to take, copyright in his own name or otherwise, and use, reuse and republish photographic portraits or pictures of me or in which I may be included in whole or part, or composite or distorted in character or form without restriction as to changes or alterations, in conjunction with my own or a fictitious name, or reproductions thereof in color or otherwise, made through any medium at his studios or elsewhere, and in any or all media now or hereafter known for illustration, promotion, art editorial, advertising, trade, stock sales, or any other purpose whatsoever, without further compensation. I also consent to the use of any published matter in conjunction therewith.

I hereby waive any right that I may have to inspect or approve the finished product or products and the advertising copy or other matter that may be used in conjunction therewith or the use to which it may be applied.

I hereby release, discharge and release LifeQuest, his/her heirs, legal representatives and assigns, and all persons acting under his permission or authority or those for whom he is acting, from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form, whether intentional or otherwise, that may occur or be produced in the taking of said photograph or in any subsequent processing thereof, as well as any publication thereof, including without limitations any claims for libel or invasion of privacy.

I hereby warrant that I am of legal age and have the right to contract in my name. I have read the above authorization, release, and agreement, prior to its execution, and am fully familiar with the contents thereof. This release shall be binding upon me and my heirs, legal representatives, and assigns.

I Agree

I Disagree

(Circle an Option)

Child's Name

Date

Parent/Guardian Name

Parent/Guardian Signature

Witness

CHILD PICKUP AUTHORIZATION

I, _____, authorize LifeSpan School & Daycare to release my child (ren) to the person(s) designated. This is in consonance with the LifeSpan Emergency Plan.

<u>Child(ren) Name(s)</u>	<u>Designated Person(s) Name & Relationship</u>
_____	_____
_____	_____
_____	_____

Parent/Guardian Signature: _____

Date: _____

Note: Parents/Guardians should designate themselves as a designated person. Friends, neighbors and other relatives may also be designated.

Do you have a custody order, restraining order, protection from abuse or other court order that affects your child? Yes No

If yes, LifeSpan must be provided with a copy of the most recent order and all amendments thereto. The orders of the court will be strictly followed. In the absence of a court order on file with LifeSpan, both parents shall be afforded equal access to their child as stipulated by law. LifeSpan cannot, without a court order, limit access of one parent by the other parent, regardless of the reason.

COMMONWEALTH OF PENNSYLVANIA

TO: Parents and/or Guardians
FROM: Site Director
SUBJECT: Nondiscrimination in Services

Admissions, the provision of services, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin, age or sex.

Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provisions of aides, and the use of alternate service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any parent and/or their guardian, who believes they have been discriminated against, may file a complaint with any of the following:

LifeSpan School and Daycare
2460 John Fries Highway
Quakertown, PA 18951

Commonwealth of Pennsylvania
DHS Bureau of Equal Opportunity
801 Market Street, Suite 5034
Philadelphia, PA 19107

Department of Human Services
OCDEL, Southeast Region
801 Market Street
Suite 5132 Southeast Regional Office
Philadelphia PA 19107

LifeSpan Pfaff Elementary
1600 Sleepy Hollow Rd
Quakertown, PA 18951

U.S. Dept. of Health and Human Services
Bureau of Equal Opportunity
Room 223 Health & Welfare Building
PO Box 2675
Harrisburg, PA 17105

LifeSpan Quakertown Elementary
123 S. 7th Street
Quakertown, PA 18951

PA Human Relations Commission
Philadelphia Regional Office
11 N. 8th Street, Suite 501
Philadelphia, PA 19107

LifeSpan Richland Elementary
500 Fairview Ave
Quakertown, PA 18951

LifeSpan Tohickon Elementary
2360 Old Bethlehem Pike
Quakertown, PA 18951

LifeSpan Trumbauersville Elementary
101 Woodview Drive
Quakertown, PA 18951

Parent/Guardian Signature

Date



LifeSpan

Day Care You Can Trust For Children.

Parent Handbook

2019-2020

The LifeSpan Parent Handbook can be found on the LifeSpan Child Care website, under the “For Our Parents” tab. The Parent Handbook contains policies and procedures for all parents to review. The web address is <https://www.lifespanchildcare.org/>

I have been given information about where to find the LifeSpan Parent Handbook. I understand that if I have questions, at any time, regarding the handbook, I will consult with the Director, Robyn Jardine.

Parent’s Signature: _____

Parent’s Printed Name: _____

Child’s Name: _____

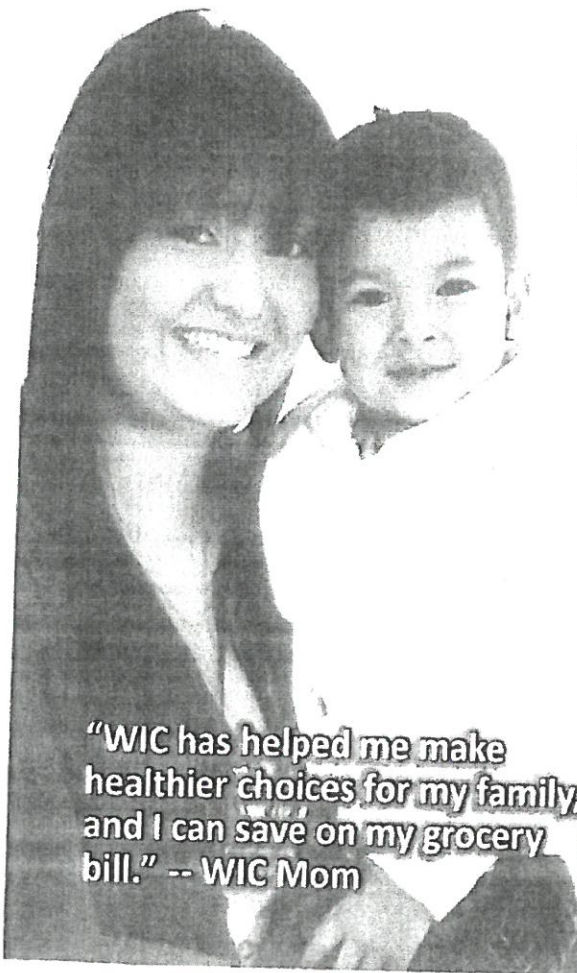
Date: _____

Choose Healthy. Choose WIC!



WIC provides free nutrition information, healthy foods, breastfeeding support and referrals to eligible pregnant and postpartum women, infants and children under age 5.

Get started online at
PAWIC.COM or call:
1-800-WIC-WINS
(1-800-942-9467)



"WIC has helped me make healthier choices for my family, and I can save on my grocery bill." -- WIC Mom

If you receive SNAP, MA or TANF, you may also apply for WIC.

Foster children under age 5 qualify for WIC.

WIC helps working families and the unemployed.

Pregnant? No need to wait. Apply now!

WIC Income Guidelines

HOUSEHOLD SIZE	*MONTHLY INCOME (Approx.)
1	\$1,859
2	\$2,503
3	\$3,148
4	\$3,792

For each additional person, add \$645.
*Income (before taxes) is effective July 1, 2017.
For each unborn infant, add one to household size.
WIC does not require proof of citizenship.



PA WIC is funded by the USDA.
This institution is an equal opportunity provider.

Building for the Future

This day care facility participates in the Child and Adult Care Food Program (CACFP), a Federal program that provides healthy meals and snacks to children receiving day care.

Each day more than 2.6 million children participate in the CACFP at day care homes and centers across the country. Providers are reimbursed for serving nutritious meals which meet USDA requirements. The program plays a vital role in improving the quality of day care and making it more affordable for low-income families.

Meals CACFP homes and centers follow meal requirements established by USDA.

Breakfast	Lunch or Supper	Snacks (Two of the four groups)
Milk	Milk	Milk
Fruit or Vegetable	Meat or meat alternate	Meal or meat alternate
Grains or Bread	Grains or bread	Grains or bread
	Two different servings of fruits or vegetables	Fruit or vegetable

Participating Facilities

Many different homes and centers operate the CACFP and share the common goal of bringing nutritious meals and snacks to participants. Participating facilities include:

- **Child Care Centers:** Licensed or approved public or private nonprofit child care centers, Head Start programs, and some for-profit centers.
- **Family Day Care Homes:** Licensed or approved private homes.
- **Afterschool Care Programs:** Centers in low-income areas provide free snacks to school-age children and youth.
- **Homeless Shelters:** Emergency shelters provide food services to homeless children.

Eligibility State agencies reimburse facilities that offer non-residential day care to the following children:

- children age 12 and under,
- migrant children age 15 and younger, and
- youths through age 18 in afterschool care programs in needy areas.

Contact Information If you have questions about CACFP, please contact one of the following:

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